**LSA Council Agenda – November 13th, 2019**

**Old Chancellor Day Hall Room 16**

**13:00-14:30**

**Present: *Lauren Manoukian, Beatrice Mackie, Sarah Pineau, Andrea Sim, Sejeong Miri, Adrienne Tessier, Larissa Parker, Arthur Scalabrini, Verity Thompson, Gabrielle Landry***

**Regrets: *Meg Hessaker, Siddhartha Beausoleil, Marcus Mattucci, Stewart Wiseman, Brandon Bonan, Jemark Earle, Kim-Lan Dam, Genevieve Westgate, Amanda Bowie, and others.***

**Note:** Quorum was not met. Proposed agenda was not followed. Faculty council members can refer to LSA Executive reports for updates (summaries provided in the agenda). Discussion arose on roles and responsibilities of faculty council representatives. Minutes attached at the bottom of the document under section 5(b).

1. **Motion to approve agenda**
   1. Meeting called to order at 1:15
      1. Moved by Arthur, seconded by Beatrice.
      2. All in favour
2. **Speaker’s Request** 
   1. **Motion to create and enforce a time limit for LSA executive reports (no more than 5-7 minutes per) to allow time for substantive discussion.** 
      1. Moved by \_\_, seconded by \_\_
      2. All in favour
3. **President’s report**
   * 1. Updates
        1. Weekly Meetings with Dean Leckey and Assistant Dean Jukier
        2. Remembrance Day at the Faculty
        3. Communication with students (office hours/courriels)
        4. Events (McGill 24, Skit Nite, Law Games, Coffeehouse, AGM)
        5. Miscellaneous (planification pour le sous-sol avec Genevieve et Jasmin)

**Motion to approve the President’s report**

* + 1. Moved by \_\_, seconded by \_\_
    2. All in favour

1. **Reports from the Executive** 
   1. **VP Internal**
      1. Ongoing
         1. Oversight of committees
         2. Skit nite recruitment
         3. LSA executive support
      2. Upcoming
         1. LSA Constitution modification
   2. **VP Communications (see attached report)** 
      1. Ongoing
         1. Weekly Brief
         2. Website updates
         3. Marketing/Clothing sale
      2. Updates
         1. Revitalization of Coffeehouse: new branding, signs, advertisements
         2. New website for clothing order/LSA members’ name engravement

**Motion to approve the VP Communications’ report**

* + 1. Moved by \_\_, seconded by \_\_
    2. All in favour
  1. **VP Finance (voir rapport ci-joint)** 
     1. **Travail fait à ce jour**
        1. Le budge 2019-2020 a été adopté en AGM le 30 octobre 2019.
        2. Vérification des états financies de 2018 par nos auditeurs, travail continuel avec nos comptables pour produire les états financiers et le processus d’audit pour 2019
        3. Gestion des finances des Coffeehouses et le preparation de la vente de LSA merchandise
        4. Communication avec les représentants de clubs ou journaux poud des matières financières
        5. Gérer les demandes de financement
     2. **Projets à venir**
        1. Rédaction de *Règles et procedures du financement des clubs et journaux* conjointment avec VP Clubs
        2. Implication dans le projet de renovation du sous-sol avec la Présidente, VP-Internal, Laura Turcato et en partenariat avec la Faculté
        3. Travail continuel avec nos auditeurs pour le processus d’audit des états financiers de 2019
        4. Communication continuel avec les multiple trésoriers des clubs et journaux

**Motion pour approuver le rapport financier**

* + 1. Proposé par \_, secondé par \_\_
    2. Tous en faveur
  1. **VP External**
     1. Updates
        1. SSMU fall referendum, GA, committee involvement, roundtable
        2. **Bill 21 event next Wednesday, November 21st**
           1. Feel free to invite people who may be impacted!
        3. FEDQ event for weekend in January, ticket sales going live next Wednesday, November 21st

**Motion to approve the VP external’s report**

* + 1. Moved by \_\_, seconded by \_\_
    2. All in favour
  1. **VP Ongoing Events**

* + 1. **En Cours**
       1. Suivre l’évolution de notre inventaire de boissons alcoolisées et non alcoolisées et assurer que cet inventaire est suffisant pour combler nos besoins pour Moka Mardi et Coffeehouse
       2. Communication avec les clubs/journaux qui animent des Coffeehouses pour leur expliquer le fonctionnement de l’événement
    2. **Mises à jour**
       1. Diversification de l’offre en matière de boissons alcoolisées et non alcoolisées, ajout de “grilled cheese”

**Motion pour approuver le rapport de VP ongoing events**

* + 1. Proposé par \_, secondé par \_\_
    2. Tous en faveur
  1. **VP Special Events**
  2. **VP Partnerships**
  3. **VP Clubs**

1. **Faculty Council Reports** 
   1. **Law Senator Report (see report by Adrienne Tessier)**
      1. **Committee Work**
         1. Joint Board-Senate Subcommittee on Queer People
            1. Working on letter requesting meeting with McGill IT to address issues of gender inclusivity concerning the IT systems deadnaming students.
      2. **Project Updates**
         1. Know Your Rights:
            1. Presented Fall 2019 campaign report to SSMU Legislative council, drafted pamphlets for Winter 2020 campaign, approval for Campus life Funding!
         2. Student Rights website revamp:
            1. Focus group questionnaire for constituency groups on campus to be sent out in November,
         3. University Student Assessment Policy Research:
            1. Met with VP-UA and Senators Mecabô and Kafato to plan for consultations and research report.
   2. **Brief discussion on roles/responsibilities of Faculty Council representatives:**

* Members expressed confusion over the bureaucratic nature of the process, the interactions between the LSA, Faculty Council.
* One idea may be to model off of the Senate Caucus – LSA Faculty Reps meet with all the student reps on committees.
  + This makes it easier to work with people on the committees
* Possibly need to educate students about this structure before they decide to run for Faculty reps
* A part of the VP-Internal's portfolio is to populate the committees before school starts to ensure that upper years have priority.
* Suggesting to add the resources to the website so that students are more aware of what the role entails.
  + This should be the case for the Senator role as well
* **Senator and Faculty Councilors to talk to Kim about the website and hosting resources about the positions – including graphics.**
* Whose jurisdiction are student members of committees under?
  + The LSA is asked to find student representatives for the Faculty’s committees, eg Equity, SAO, CDO, Admissions
    - They are not beholden to the LSA, they don’t represent the LSA.
  + The LSA has its own committees, eg Skit Nite, Basement
* Why are Faculty Councilors elected, and not other committee members?
  + It’s about representing the student perspective on votes.
* How do councilors know what students want?
  + Google Forms, organizing small consultations
  + There is money in the LSA budget for small meet and greets
* **Possibly have a night where we order food and go through the structure of the LSA, who does what, etc.**
* How can we ensure that people know what they are elected for, and don’t have questions about the basics?
* Need to have the election in September to give the ability to 1Ls to run for the position
* 1Ls and 4Ls are underrepresented in the LSA, important for them to have a voice.
  + For 1Ls, it’s also a great opportunity to educate people about the LSA, how it works, so that they stay engaged throughout the year.

1. **Question Period**
2. **Item for discussion RE: Purpose of meetings**

* President expressed that asking people to come and listen to reports was unproductive
* Members are encouraged to read the reports ahead of time on PBWorks so that time during meetings can be spent on substantive topics.

1. **Timing of meetings:**

* Would maybe be good to solidify a time when meetings happen regularly instead of setting up polls
* This would depend on the semester
* Universal Break is not always the best for people – having timing options that are not universal break would be good.
* Note that according to the LSA Constitution, people are supposed to be struck out after three absences – this is never enforced, because otherwise there wouldn’t be a council year after year.

1. **Setting the date of the next meeting**

* Week of November 25th
* Poll on Facebook today so that people can clear their schedules
* Note that Andrea (Speaker) is responsible for the agendas, and Gen (VPI) is responsible for polls, rooms, etc.

1. **Motion to adjourn meeting at 14:05.** 
   * 1. Moved by Beatrice, seconded by Verity.
     2. All in favour